

Dear Student:

Unusual Enrollment History  
2023-2024 Award Year

Moraine Park Technical College recently received your Free Application for Federal Student Aid (FAFSA) information for the 2023-2024 school year. Based on review of your financial aid records, the Department of Education has determined that you have an Unusual Enrollment History (UEH). A student with this determination on their FAFSA record must provide additional documentation to the school before they are determined eligible to receive further financial aid.

**\*\*Processing of your financial aid has stopped until we receive this and all other requested documentation\*\***

1. Please provide official transcripts\* from each institution you attended and from which you received financial aid during the **2019-2020, 2020-2021, 2021-2022 and 2022-2023 award years**. These institutions attended will be verified by using information from the National Student Loan Data System (NSLDS). Please complete the bottom portion of this form and return to the Student Services Center with your official transcripts.

\*If Moraine Park already has one or all of your official transcripts, please complete the bottom of the form and notify the Financial Aid Office.

2. If you did not earn academic credit at *each* institution you attended during this time frame, please provide a letter outlining the reason(s) you failed to earn academic credit. Third-party documentation of this explanation is required. Academic credit is considered to be earned if the academic records show that the student completed any credit hours or clock hours. Please complete the bottom portion of this form and return to the Student Services Center with your letter.

Documentation will be reviewed by the Financial Aid Appeals Committee, and students will be notified of an official decision in writing. Providing all requested documentation does not guarantee student eligibility. If you did not earn academic credit at each institution attended and are unable to provide sufficient explanation and documentation of the circumstances that led to the failure(s), you will be ineligible to receive further financial aid. Students with a UEH that are determined to be eligible for aid may be subject to additional requirements.

Please feel free to visit [morainepark.edu/financial-aid/](http://morainepark.edu/financial-aid/) or call Student Services at 920-924-3207 if you have further questions.

Sincerely,

Financial Aid  
Moraine Park Technical College

**Complete and return this letter to Student Services with any applicable transcripts.**

Name: \_\_\_\_\_ Student ID: N\_00 \_\_\_\_\_

<b>Colleges Attended:</b>	<b>Transcript received?</b>	<b>If no, indicate request date.</b>
2019-2020: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
2020-2021: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
2021-2022: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
2022-2023: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____