

Employment Verification Request Form LPN to ADN Progression Track Program

Acceptance into the Licensed Practical Nurse (LPN) to Associate Degree in Nursing (ADN) Progression Track program requires 2080 hours of LPN work experience in a structured clinical agency. Complete the authorization below, and then forward form to present or past employer(s). Employer will complete document and return it to Moraine Park Technical College.

APPLICANT INFORMATION (TO BE COMPLETED BY APPLICANT)

Name:		Date:	
Address:	City:	State:	Zip:
Home Phone:		Email:	
Business Name of Employer:			
<i>I authorize the employer listed above to release employment information to Moraine Park Technical College.</i>			
Signature:			

EMPLOYER INFORMATION (TO BE COMPLETED BY EMPLOYER)

Business Name of Employer:			
Address:	City:	State:	Zip:
Employment Dates of Applicant: _____ / _____ / _____ to _____ / _____ / _____			
Position or Title of Applicant:			
Job Description and/or Responsibilities (please attach if available):			
Number of Hours Worked Weekly:		Total Hours Worked:	
Name of Employer:		Title:	
Signature:		Date:	

Submit completed form with any documentation via email to:

Moraine Park Technical College Nursing Program
nursingprogram@morainepark.edu