

Continuing Education

PROFESSIONAL DEVELOPMENT / PERSONAL ENRICHMENT

BEE INSPIRED: KEEP LEARNING

Beekeeping
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and Scooter 20**



**MORAINÉ PARK
TECHNICAL COLLEGE**

SPRING 2025

REGISTRATION NOW OPEN!

morainepark.edu/ce

Continuing Education



HEALTH/WELLNESS



CRAFTS/RECREATION



MOTORCYCLE

What inspires you?

It's time to cultivate your curiosity and creativity to BE all you can BE in 2025. Find inspiration and enhance your knowledge in our supportive and collaborative sessions. Led by passionate instructors, you will gain the confidence and renewed energy to pursue your goals — no matter how big or small.

Let's come together to learn, share and BEE Inspired!

Contact us at community@morainepark.edu if you have questions or need help to finding the perfect class for you.

Call to reserve your spot today! See you in class!

— JoAnn Hall

Dean of Economic and Workforce Development



Registration is now open! Call or visit one of our campuses today.

morainepark.edu/ce

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CONTRACT TRAINING

Interested in bringing our training on-site at your organization?

Contact us today to learn how!
training@morainepark.edu

MORAINÉ PARK

ECONOMIC AND WORKFORCE
DEVELOPMENT

PERFORMANCE-MINDED BUSINESS SOLUTIONS

Professional Development



COMMUNICATION

Languages

Spanish for Medical Professionals [ONL]

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key health care words and phrases.

Online: *Classes starting monthly* **\$135**

Register at ed2go.com/mptc — search class title

Speed Spanish [ONL]

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

Online: *Classes starting monthly* **\$125**

Register at ed2go.com/mptc — search class title

Sign Language

Discover Sign Language [ONL]

It's truly amazing how much you can communicate just by using your hands. Add in different facial expressions, and you have a full conversation! In this course, you will discover how to use this graceful, expressive language to communicate.

Online: *Classes starting monthly* **\$115**

Register at ed2go.com/mptc — search class title

COMPUTERS

Computer Software

Microsoft Excel Level 1

Covers beginning-level skills and is ideal for the newer computer user who wants to become well versed in Excel. Topics introduced include the Ribbon interface: entering and editing data; selecting cells and ranges; printing worksheets; creating formulas and functions, formatting cell contents; inserting and deleting columns, rows, and cells; charts; and more.

103-448 / 8 hrs **\$159** (62+ \$129.10)

43142	M 5:30–9:25p	Jan 13–Jan 20
	Radke	WBC

Microsoft Excel Level 2

Covers more complex skills than those presented in Level 1 course, but with the same proven instructional design. Topics introduced include large worksheets and workbooks; tables; outlines; inserting clip art, pictures and SmartArt; templates; digital signatures; and more.

103-449 / 8 hrs **\$159** (62+ \$129.10)

43143	M 5:30–9:25p	Jan 27–Feb 3
	Radke	WBC

Microsoft Excel Level 3

Provides more complex skills than those presented in our Level 1 and Level 2 courses, but with the same proven instructional design. This is an advanced course that will challenge students. Topics introduced include PivotTables, financial functions, data analysis, auditing, advanced formatting, analysis tools, and more.

103-450 / 8 hrs **\$159** (62+ \$129.10)

43144 M 5:30–9:25p Feb 10–Feb 17
Radke WBC

RETURNING STUDENT?

Register online using Self-Service!

Log in to your myMPTC student account. Go to the Student tab and select Add/Drop Classes from Student Tools.

morainepark.edu/online-registration

CULINARY

Food Safety and Hospitality

Food Manager Refresher

Existing Certificate Holders Only—Refresh on updated food handling requirements to maintain certification in holding a Wisconsin Certified Food Manager Certificate (CFM). Utilize the ServSafe Exam to re-test at the end of class (online purchase required). Successful students will be issued a course completion certificate and testing is required every five years.

316-430 / 4 hrs **\$69** (62+ \$54.05)

43160 M 5:30–9:25p Apr 21
Lindgren FDC

ENTREPRENEURSHIP

Small Business

Business Taxes and Deductions

Learn how to comply with IRS and State regulations and how tax reform and changes in the law may affect your business. Capture every legal business deduction available to you including business use of the home, record-keeping requirements and vehicle use. Gain confidence while being compliant with government regulations. For new and existing business owners. Resources will be provided.

145-407 / 3 hrs **\$59** (62+ \$44.05)

43168 T 5:30–8:25p Feb 25
Lindgren WBC

Learn English

Prepare for college or employment!

- Beginner to advanced levels with students from many different countries and backgrounds.
- Improve reading, writing, speaking and listening skills.
- Online computer-assisted learning at home or school is convenient and helps build computer skills.



For more information, scan the code or call our bilingual (Spanish/English) ELL Program Specialists.



Available at:

Beaver Dam
920-887-4496

Fond du Lac
920-924-6339

West Bend
262-306-5302

START YOUR OWN BUSINESS

Small, growing businesses need help. The reality of entrepreneurship is that you can't do it all on your own. This series of five consecutive workshops are designed to give you the business management skills and resources necessary to succeed in today's competitive market. Take one or all five workshops. Each workshop meets for three hours for a total of 15 hours.

Save when you sign up for the entire series.

145-440 / 15 hrs \$259 (62+ \$199.20)

43233 R 5:30–8:25p Feb 13–Mar 13
Instructor TBA Virtual

I-Introduction to Owning a Small Business

Participants will be introduced to what it takes to start or purchase a small business. You will get practical advice and ideas that work. We will show you where to find the resources needed to take the next step and discuss economic and other factors of business ownership. No prerequisite.

Note: Required online attendance on Thursday's from 5:30 - 8:25 p.m.

145-441 / 3 hrs \$59 (62+ \$44.05)

43234 R 5:30–8:25p Feb 13
Instructor TBA Virtual

II-Business Planning Process

This workshop concentrates on the organization and elements of a basic business plan. Learn the uses of a business plan and when and why it is necessary—a must for people starting their own business or business owners seeking financing. No prerequisite.

Note: Required online attendance on Thursday's from 5:30 - 8:25 p.m.

145-442 / 3 hrs \$59 (62+ \$44.05)

43235 R 5:30–8:25p Feb 20
Instructor TBA Virtual

III-Marketing and Promotion

This workshop continues from the Business Planning Process by focusing on the business plan and its effect on marketing and promotion for the business owner. Recommended to have taken the Business Planning Process.

Note: Required online attendance on Thursday's from 5:30 - 8:25 p.m.

145-443 / 3 hrs \$59 (62+ \$44.05)

43239 R 5:30–8:25p Feb 27
Instructor TBA Virtual

IV-Creating a Budget for Small Business

Learn to plan and forecast your cash needs in order to start, operate, or purchase a business. This step-by-step seminar concentrates on the basics of cash flow planning. This seminar teaches you the proper format and purpose of this vital part of operating a small business. No prerequisite.

Note: Required online attendance on Thursday's from 5:30 - 8:25 p.m.

145-444 / 3 hrs \$59 (62+ \$44.05)

43240 R 5:30–8:25p Mar 6
Instructor TBA Virtual

V-Financing a Small Business

Learn where and how to borrow money, the dos and don'ts of borrowing, and the different sources of money available to you. Learn how to build the proper banking relationship and what is needed to secure that business loan. No prerequisite.

Note: Required online attendance on Thursday's from 5:30 - 8:25 p.m.

145-445 / 3 hrs \$59 (62+ \$44.05)

43241 R 5:30–8:25p Mar 13
Instructor TBA Virtual

*Note: Required online attendance on Wednesday's from 5:30–8:25 p.m.

FINANCE AND ACCOUNTING

Accounting

QuickBooks Desktop Basics

This is a brief introductory course that covers the basic concepts of QuickBooks. It also reviews fundamental accounting concepts. The key lesson features you will learn are managing QuickBooks files, working with customer and vendor transactions, banking with QuickBooks, planning and creating a new company and opening of balances and balance sheet reports.

101-408 / 12 hrs  **\$139** (62+ \$94.15)


43193 S 8:30–11:25a Jan 18–Feb 8
Kraft WBC

QuickBooks Desktop Advanced

This course is a continuation of QuickBooks Desktop Basics. Students are guided with step-by-step instructions covering advanced topics of QuickBooks: working with physical inventory, payroll and job costing, creating estimates and formatting options, working with balance sheets and customizing your QuickBooks file using reports and graphs.

101-409 / 12 hrs  **\$139** (62+ \$94.15)

43194 S 8:30–11:25a Feb 22–Mar 15
Kraft WBC

 = Textbook Required

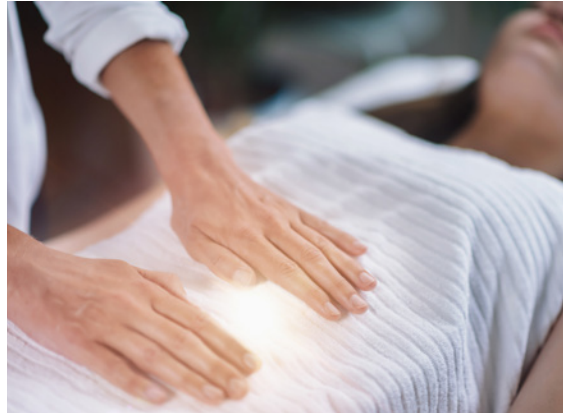


INSTRUCTOR PROFILE

Karon Kraft | ACCOUNTING

Karon Kraft is a Business and Industry Adjunct Instructor with over 30 years of practical workplace experience. She specializes in teaching QuickBooks and has also delivered courses in Microsoft Office, Building a Website for Small Business, Facebook for Small Business, iPad and iPhone Basics, Smartphones and Adobe Photoshop.

Karon's expertise is rooted in human resources and accounting, with a background that includes managerial oversight, employee development and retention, compensation analysis, office management and corporate training. She is passionate about engaging with both traditional and non-traditional students, offering on-campus classes and corporate training sessions. Karon is committed to helping small business owners enhance their operations and reach new levels of success.



HEALTH AND WELLNESS

Natural Health

Reiki Level 1

Hands-on healing that is effective for emotional, mental and physical health issues is currently being practiced at 800 hospitals and clinics throughout the United States. While focusing on the use of Reiki in the health care profession, this Japanese form of stress reduction and deep relaxation helps strengthen the immune system and promote healing for just about anyone. Join us to learn Level I Reiki so you are able to give a Reiki session to a patient and perform self-healing. A book is provided. Students will earn a certificate of completion.

546-400 / 7.5 hrs **\$185** (62+ \$155.10)

43163 S 8a–3:55p Feb 1
Oestreicher WBC



Very helpful course in understanding the theory of Reiki and how to become a Reiki practitioner. I feel much more confident in my healing ability.

– Reiki Student

Reiki Level 3—Master

Develop tools, techniques and symbols of the master level to become a Master Practitioner. Receive a Level 3 attunement and learn how to give an attunement that will increase your ability and understanding to receive and utilize the Reiki energy and allow you to become a Master. Completion of Reiki Level 1 and 2 is recommended. A book is provided. Students will earn a certificate of completion at Reiki Level 3 Master if they have completed all three levels.

546-402 / 7.5 hrs **\$285 (62+ \$255.10)**

43165	S 8a–3:55p	Apr 5
	Oestreicher	WBC

Reiki Level 4—Master Teacher

Develop teaching skills for Reiki and receive a Level 4 attunement, which will increase your ability to receive and utilize Reiki energy. Develop an understanding of the essence of being a Master to complete your Reiki training. Further instruction on how to give attunements will enhance your Reiki skills at the Master Teacher level. Completion of Reiki Level 1, 2, and 3 is recommended. A book is provided. Students will earn a certificate of completion at Reiki Level 4 Master Teacher if they have completed all four levels.

546-403 / 7.5 hrs **\$315 (62+ \$285.10)**

43166	S 8a–3:55p	May 3
	Oestreicher	WBC

Reiki Level 2

Fine-tune your level one Reiki skills by increasing your ability to receive and utilize the Reiki energy. As practitioners, learn to feel high and low energy frequencies, practice distance healing, understand the use of symbols and learn body scanning and beaming. Completion of Reiki Level 1 is recommended. A book is provided in Reiki 1 for both Reiki 1 and Reiki 2. Students will earn a certificate of completion.

546-401 / 7.5 hrs **\$215 (62+ \$185.10)**

43164	S 8a–3:55p	Mar 1
	Oestreicher	WBC

Earn Your GED or HS Equivalency Diploma (HSED).



Meet the growing demands of the job market!

The GED/HSED certificate can open doors to higher education, job training and employment.

GED-HSED courses are free, with daytime and evening sessions on all three campuses.



Get started today.



For details > 1-800-472-4554 / morainepark.edu/GED / Scan the code!



SAFETY

Forklift

Forklift Safety

Explores the fundamentals of forklift operation in the workplace. Students receive hands-on application by practicing with a forklift. Participants examine factors affecting safe operation for the operator, the load, the forklift and the physical environment. Certification is available upon completion for propane, electric and pallet jack forklifts (types I, IV, V). Class is compliant with OSHA standard 1910.178 for powered trucks. Forklift books are included in the cost and will be distributed by the instructor the day of the class.

460-400 / 8 hrs **\$150 (62+ \$120.10)**

43189 R 8a–3:55p Mar 20
 Miller FDC

43190 R 8a–3:55p May 22
 Miller FDC

Workplace

MSHA Mine Safety Refresher

Learn the latest changes at the mine that could adversely affect your health and safety. Review of recent fatalities (Fatalgrams) and first aid refresher are included. Other topics include lock out tag out, hazard communication, ladder safety, safe lifting, tire safety and more. Each training topic will involve discussion and a question and answer session. This course satisfies the requirements for MSHA 30 CFR Part 46.

449-400 / 8 hrs **\$129 (62+ \$99.10)**

43295 F 7:30a–4:25p Apr 11
 Berger BDC

TRADES

Construction

Introduction to Onsite WW Treatment and SPS

The first portion of this session will be a general introduction to onsite wastewater treatment. It will include an overview of wastewater characteristics and techniques, a description of wastewater characteristics and a discussion of the role of soil in treating wastewater. The second portion will cover administrative rules from SPS 383 and SPS 385 (Wisconsin Administrative Code) that pertain to soil and site evaluations. The session will conclude with a summary of a soil and site evaluator's responsibilities in Wisconsin.

607-401 / 3 hrs **\$75 (62+ \$60.05)**

43363 R 9–11:55a Apr 10
 Finger FDC

Soil Fundamentals

The objective of this session will be to provide the student with a basic understanding of the principles of soil genesis, morphology and classification as they apply to the description and interpretation of soil profiles in relation to evaluating soil for wastewater treatment. The importance of recognizing genetic soil horizons and their properties will be stressed. Soil horizons as expressions of unique physical, chemical and biological processes will also be explained. The concluding portion of this session will present a phase view of soil as a composite interaction of solids, liquids and gases. The importance of this view with respect to wastewater treatment will be emphasized.

607-402 / 3 hrs **\$75 (62+ \$60.05)**

43364 R 1–3:55p Apr 10
 Finger FDC



Describing and Interpreting Soil

This session will be a collection of hands-on activities to introduce techniques and standard documentation protocols for describing soil profiles. Topics will include necessary equipment, identifying soil horizons, estimating soil texture, documenting soil colors, evaluating soil structure and consistency, recognizing miscellaneous profile features, using standard description notation and completing an SBD 8330 soil evaluation form. Explanations of how to interpret the descriptive features will also be provided.

607-403 / 3 hrs \$75 (62+ \$60.05)

43365 F 9–11:55a Apr 11
Finger FDC

Site Mapping and POWTS Design

The importance of accurate site maps to avoid plan review and system installation problems will be the topic to begin this session. Basic field and drafting procedures for accurate mapping will be illustrated. The concluding part of this session will entail a summary of important POWTS design rules and principles that every CST should know to competently perform a soil and site evaluation.

607-407 / 3 hrs \$75 (62+ \$60.05)

43366 F 1–3:55p Apr 11
Finger FDC

Soil Testers: Field Practicum

This field practicum will be offered as a way of practically applying the concepts and techniques covered during the classroom sessions. Students will be challenged to describe soil profiles and to perform an actual soil and site evaluation. Instructional guidance will be available for all activities. POWTS design. The possible role of an 'individual site design' will also be explained. Several example problems will be provided for illustration.

Note: Rain date 4/17.

607-406 / 4 hrs \$125 (62+ \$110.05)

43367 W 10a–1:55p Apr 16
Finger TBD

A Think Safe Jobsite

Hundreds of workers are killed in the U.S. each month. Construction accidents and fatalities are real, they happen and they can be serious. This course is designed for all employees in the construction workforce from office staff to field workers. It is intended to make each attendee an active part of a safety culture on all job sites from large to small. Upon completion of this course, you will be able to enact safe practices on the job-site, cut costs, reduce injury and eliminate worry. Approved by State of WI for four hours of credit for Dwelling Contractor Qualifier.

Note: Required online attendance on Monday from 5:30 - 9:25 p.m.

410-422 / 4 hrs \$59 (62+ \$44.05)

43401 M 5:30–9:25p Mar 24
Didier Virtual

Guide to QuickBooks Construction

Explore the features of QuickBooks specifically useful for contractors. Topics include creating estimates, running job cost reports, tracking time, producing statements and invoices and using the sales tax and payroll features. Staying organized helps you make better decisions and saves you time and money at tax time. Approved by State of WI for three hours of credit for Dwelling Contractor Qualifier.

Note: Required online attendance on Saturday from 8:30 - 11:25 a.m.

101-404 / 3 hrs \$59 (62+ \$44.05)

43402 S 8:30–11:25a Jan 25
Didier Virtual

Welding/Fabrication

Welding Process GMAW Workshop I

This 15-hour workshop provides basic knowledge of welding. It is ideal for beginners, skilled tradespeople, career changers, continuing education training. Topics include: welding terminology, safety, machine setup and shut down, metal identification, plasma cutting and GMAW welding processes and positions and equipment functions. Practice your new skills to make quality gas metal arc welds on metals of different thicknesses. Helmet, safety glasses and gloves must be brought to class.

442-425 / 15 hrs \$259 (62+ \$199.20)

43369 T 6–8:40p Mar 11–Apr 8
McCauley HHS



MORAINE PARK
TECHNICAL COLLEGE

WELDING BOOT CAMP



Only 3 months of school



No tuition (Only a \$30 application fee)



Paid Internship



High demand career



Sign up today for an
Information Session!

To register for Test Drive or
an information session, visit
morainepark.edu/bootcamps.

Contact our team at 920-924-3334 or bootcamps@morainepark.edu.

Welding Process GMAW Workshop II

Take your welding skills to the next level in this workshop. Advance your skills and incorporate new metals and thicknesses. You will develop advanced welding techniques and receive instruction to give your welds a more professional appearance. Includes other welding processes. Required to have taken **442-425** Welding Process GMAW Workshop I. Helmet, safety glasses and gloves must be brought to class.

442-426 / 15 hrs **\$259** (62+ \$199.20)

43371 T 6–8:40p Apr 15–May 13
McCauley HHS

WI Structural Welding Certification

Allows welders to test and register in Wisconsin under the guidance of a State of Wisconsin Weld Test Conductor. Actual testing time varies by individual requirements. All tests are in accordance with AWS D1.1 Structural Steel Welding Code. All joint configurations and welding processes must meet the criteria given under section 3 of AWS D1.1 titled Prequalification of WPSs. Includes two sets of test plates. Contact the instructor before enrolling.

442-415 / 8 hrs **\$449** (62+ \$419.10)

43293 S 8a–3:55p May 3
Jensen FDC

Personal Enrichment



COMPUTERS

Computers—Beginning

Android Smartphone Basics

Get more out of your Android smartphone. Learn how to adjust settings, increase battery life and use your mobile data efficiently. Learn how to download apps, movies, books and more from the Google Play store. Bring your phone fully charged and ready to use.

103-695 / 2.5 hrs **\$32.83** (62+ \$25.91)

43191	W 5:30–7:55p	Apr 9
	Kraft	BDC

Apple Smartphone Basics

Get more out of your Apple iPhone. Learn how to adjust settings, increase battery life and use your mobile data efficiently. Explore iTunes and the App Store to download movies, books and more. Bring your phone fully charged and ready to use.

103-696 / 3 hrs **\$32.83** (62+ \$25.91)

43192	W 5:30–8:25p	Apr 30
	Kraft	WBC

Computer Basics 1—Introduction

Overview of computer concepts and the basics of using Microsoft Windows. You will learn where to look, find, save, open, move and copy documents. Hands-on experience is emphasized. Each student is required to bring a jump drive to class.

103-483 / 9 hrs **\$42.76** (62+ \$5.38)

43213	MF 9–11:55a	Feb 10–Feb 17
	Brueggemann	FDC

Computer Basics 2—Word

Overview of Microsoft Word. Learn to type, copy, paste, insert pictures, format letters and other formatting techniques. Hands-on experience is emphasized. Each student is required to bring a jump drive to class.

103-485 / 9 hrs **\$42.76** (62+ \$5.38)

43214	MF 9–11:55a	Feb 21–Feb 28
	Brueggemann	FDC

INSTRUCTOR PROFILE

Karon Kraft

COMPUTERS AND ACCOUNTING

See Karon's profile on page 7.

Computer Basics 3—Internet

Overview of web browsers that are useful to your lifestyle. You will learn how to perform searches, narrow searches and open multiple browser windows. You will also create and manage favorites.

103-490 / 9 hrs \$42.76 (62+ \$5.38)

43215 MF 9–11:55a Mar 3–Mar 10
Brueggemann FDC

Computer Basics 4—Gmail

Overview of setting up an email/Gmail account. You will learn how to send and receive email messages, add attachments, download attachments and pictures, set up contacts and more.

103-491 / 9 hrs \$42.76 (62+ \$5.38)

43216 MF 9–11:55a Mar 14–Mar 21
Brueggemann FDC

CRAFTS AND RECREATION

Agriculture

Beginning Beekeeping

Have you been wanting to start beekeeping? This is a thorough workshop for startup beekeepers. Topics include: honey bee biology; proper equipment including setup and tools, colony management; diseases and pest control; honey harvesting and extraction; and wintering. This class is intended for those who want to start beekeeping; those who have had bees for a year or two and want to learn more; and those who are simply fascinated by the craft of beekeeping.

001-650 / 6 hrs \$46.75 (62+ \$36.37)

43360 S 9a–3:25p Feb 1
Vahradian FDC



The instruction was exceptional, with lots of great information. Though I have been doing this for years, there's always more to learn.

– Beekeeping Student



Beekeeping: Next Steps

Now that your bees survived the winter, how do you manage the bees in year two. Does it feel like the more you experience in beekeeping the more questions you have? If so, this is the class for you. We will discuss: colony management in year two, different ways to do a split; requeening; swarming; how to do a necropsy; varroa mite monitoring, management and control including treatment options and timing; how to get ready for overwintering your bees and so much more. You will learn from a beekeeper with 30 years of experience. This class is appropriate for those having kept bees at least one year.

001-651 / 6 hrs \$46.75 (62+ \$36.37)

43361 S 9a–3:25p Mar 1
Vahradian FDC

Crafts

Beginning Crochet

Learn how to chain, single crochet, half double crochet, double crochet and read a beginning level pattern. You will create two different washcloths. No prior crochet experience required. Bring to class: two skeins worsted weight cotton yarn and size 7 or 8 hook.

306-645 / 3 hrs \$32.83 (62+ \$25.91)

43381 W 6–6:55p Feb 12–Feb 26
Clark FDC

Beginning Knitting

Knitting is both a time honored and rapidly growing craft that offers fun, relaxation and the joy of creativity. Learn how to cast on, knit, purl, bind off and read a beginning level pattern. You will create three different washcloths. No prior knitting experience necessary. Bring to class: one skein of cotton worsted weight yarn and size 7 knitting needles.

306-640 / 3 hrs \$32.83 (62+ \$25.91)

43328 W 6–6:55p Jan 15–Jan 29
Clark FDC

Fizz and Foam Make and Take

Join us for a two-and-a-half-hour class and make yourself, or someone else, a variety of bath products that are sure to spoil someone! In this class, you will be provided with the materials to craft: two 4-ounce OR four 2-ounce bath bombs; six 1.75-ounce shower melts; one 4-ounce melt and pour soap; one 2-ounce flavored lip scrub and one 7-ounce salt soak. Pick from a variety of scents, shapes, and colors to customize a personalized self-care package. Our recipes are formulated to go above and beyond the basics and include ingredients like castor oil, jojoba oil and shea butter while steering clear of chemicals and preservatives.

815-658 / 3 hrs **\$32.83** (62+ \$25.91)

43251	S 1–3:55p Schlieve	Feb 1 FDC
43253	S 9–11:55a Schlieve	Mar 15 FDC

Photography

Introduction to Photography

This workshop will help you simplify basic camera functions and camera settings and help you feel self-assured when taking photos in a variety of settings. In addition, students will learn the fundamentals of photography and how to compose better photographs. Learn ideal camera settings for various situations both indoors and outdoors, such as events, children and nature scenes. Please bring to class a fully charged camera, extra batteries, your camera manual, passwords and USB drive with approximately ten saved photos for feedback, guidance or open dialogue.

203-637 / 3 hrs **\$32.83** (62+ \$25.91)

43387	M 5:30–8:25p Schneider	Feb 10 FDC
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Smartphone Photography

Learn how to take a great shot on your phone and what editing apps to use to turn your photos into unique and artistic images. In addition, learn to share and print your images. Bring your Smartphone fully charged and ready to use.

203-605 / 3 hrs **\$32.83** (62+ \$25.91)

43388	M 5:30–8:25p Schneider	Mar 3 FDC
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Welding/Fabrication

Home and Garden Welding Projects I

This workshop is designed for beginners as well as the experienced artist. Learn safety precautions in handling, setup and use of welding equipment. Learn how to cut metal and join two pieces of metal together as you design a small project for your home or garden. Students may incorporate personal objects into their project. Helmet, safety glasses and gloves must be brought to class.

442-617 / 15 hrs **\$139.22** (62+ \$111.54)

43370	T 6–8:40p McCauley	Mar 11–Apr 8 HHS
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“
Very good learning environment. I was able to learn and have fun at the same time.
– Welding student

Home and Garden Welding Projects II

Take your home garden art welding project to the next level when you advance your welding skills. (Required to have taken 442-617 Home and Garden Art Welding Project I). Helmet, safety glasses and gloves must be brought to class.

442-618 / 15 hrs **\$139.22** (62+ \$111.54)

43372	T 6–8:40p McCauley	Apr 15–May 13 HHS
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Woodworking

Woodworking for Beginners

Learn the safe use of power and hand tools and project planning. Create a basic project while applying safety procedures for woodworking. Students are required to supply their own projects. This class is open to both men and women and is strongly encouraged for beginners.

409-610 / 15 hrs \$115.72 (62+ \$88.04)

43352 W 5:45–8:40p Jan 29–Feb 26
Kraus HHS

Woodworking Projects

Construct individualized wooden projects. Safety will be stressed. Students are required to supply their own projects. This class is open to anyone that enjoys woodworking projects and students are strongly encouraged to take a Woodworking for Beginners class prior to this class or seek teacher approval.

409-612 / 12 hrs \$88.04 (62+ \$67.28)

43353 W 5:45–8:40p Apr 2–Apr 23
Kraus HHS

CULINARY

Baking

Artisan Breads 1

Is your temper the only thing that rises when you bake bread? Investigate the theory and practice of bread making in this hands-on class. This class is designed for those who feel intimidated or confounded by yeast products. Theory, hands-on practice and tasting are included.

303-608 / 4 hrs \$32.83 (62+ \$25.91)

43244 S 9a–12:55p Jan 25
Abou Zeid FDC

Artisan Breads 2

Explore the world of Artisan Bread. Hand-mixing of dough and an explanation of essential ingredients and processes are combined with baking and tasting of hearth baked breads.

303-612 / 4 hrs \$32.83 (62+ \$25.91)

43246 S 9a–12:55p Feb 15
Abou Zeid FDC



Historical Breads—Easter

Taste the best of some old-time Easter breads like Hot Cross Buns, Kulich and Lambropsomo. These breads have a history and flavor all their own. Learn to mix, form and bake these hearty Easter breads for your loved ones at home.

303-663 / 4 hrs \$32.83 (62+ \$25.91)

43247 S 9a–12:55p Mar 8
Abou Zeid FDC

Introduction to Cake Decorating

Explore the fundamental techniques of cake decorating. Students will have hands-on practice with icing, designing and decorating cakes.

303-668 / 3 hrs \$32.83 (62+ \$25.91)

43373 W 5:30–8:25p Feb 19
Sommer FDC

Mouthwatering Pate a Choux

Create this versatile dough to make traditional cream puffs, eclairs, along with French-style gnocchi, savory Gougere and other mouthwatering goodies!

303-653 / 4 hrs \$32.83 (62+ \$25.91)

43374 W 5:30–9:25p Mar 19
Sommer FDC

RETURNING STUDENT?

Register online using Self-Service!

Log in to your myMPTC student account. Go to the Student tab and select Add/Drop Classes from Student Tools.

morainepark.edu/online-registration



Cooking

Crazy for Casseroles

Create delicious, satisfying meals in one pan with these casserole dishes that are easy to elaborate. Get crazy for casseroles while learning how to make both economical and indulgent hot dishes.

303-656 / 4 hrs **\$32.83** (62+ \$25.91)

43379 W 5:30–9:25p Feb 26
Aggas FDC

Great Stews: All-In-One-Meals

Meat, vegetables and a hearty sauce is good any time of year, but especially good in winter months to take the chill out of us. Learn how to make two chef's favorites.

303-667 / 4 hrs **\$32.83** (62+ \$25.91)

43378 W 5:30–9:25p Jan 22
Aggas FDC



Actually cooking, seeing and tasting the result was the highlight! I really enjoyed trying out all the different recipes.

– Culinary student

Greek Cookery

Learn to prepare a variety of appetizers, entrees and desserts from the Greek Isles.

303-607 / 4 hrs **\$32.83** (62+ \$25.91)

43380 W 5:30–9:25p Apr 23
Aggas FDC

Healthy Anti-Inflammation Cooking

Newly researched anti-inflammatory diet principles and recipes are designed to help us eat wholesome foods that help eliminate chronic inflammation. Discover which foods help control inflammation. Prepare and taste flavorful recipes that will help you tweak your diet for healthy results.

303-680 / 3 hrs **\$32.83** (62+ \$25.91)

43304 T 5:30–8:25p Apr 15
Aggas FDC

Mucho Mexicano!

Create tantalizing tortillas, enchiladas and tamales. Sauces, salsa, rice and beans will be explored as well. Come for some great recipes, practice and fun in creating authentic Mexican cuisine.

303-641 / 4 hrs **\$32.83** (62+ \$25.91)

43303 T 5:30–9:25p Mar 11
Aggas FDC

Pizzeria Party

Students will start with classic Italian and deep dish pizzas, before moving towards calzones, stromboli and piadinas. Satisfy your taste buds with this pizza/Italian lovers' class!

303-626 / 4 hrs **\$32.83** (62+ \$25.91)

43305 T 5:30–9:25p May 6
Aggas FDC

SUSHI Simplicity

Have you tried sushi or a sushi class? Sushi is about subtle combinations kept simple: seasoned rice, seasonal fish at peak flavor, slightly roasted seaweed, and just a hint of flavoring from sauces and condiments. Learn the art of hand rolling and then how to select fish to best present it's freshness in sushi. Once you've mastered the basics, you'll be prepared to make great sushi at home whenever the craving arrives.

303-697 / 4 hrs **\$32.83** (62+ \$25.91)

43302	T 5:30–9:25p Aggas	Feb 18 FDC
43306	T 5:30–9:25p Aggas	May 13 FDC

HEALTH AND WELLNESS

Natural Health

As You Think

Create the life you want by using your thoughts effectively. Discover insights about your 'Vibrational Universe' and learn to recognize why your life is moving in a certain direction and how to change it. Students will learn techniques to apply the power of intentions to attract the life you want.

546-603 / 3 hrs **\$32.83** (62+ \$25.91)

43151	T 5:30–8:25p Oestreicher	Apr 8 WBC
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Essential Oils

Explore the benefits of aromatherapy in this beginner course. You will learn how to blend oils to help with relaxation and how they can help in your everyday life. We will take the time to review several common essential oils and essential oil combinations and how they can help boost your immune system this season. This introduction course is the perfect place to begin learning about essential oils!

546-613 / 3 hrs **\$32.83** (62+ \$25.91)

43252	S 9–11:55a Schlieve	Feb 15 FDC
43254	S 9–11:55a Schlieve	Apr 12 FDC



Heart Chakra

Want to be loved more? Want to feel more deserving? Want to trust more? Learn how to unleash your inner power mentally, emotionally, physically and spiritually. You will be taught how to keep your energy high, maintain it and not give it away. This class focuses on the characteristics of the Heart Chakra and how to bring back love, deservingness, trust and balance into your life.

546-627 / 3 hrs **\$32.83** (62+ \$25.91)

43148	T 5:30–8:25p Oestreicher	Mar 11 WBC
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Heal Your Life - Reiki Seminar

Encourage healing for any moderate to severe health issue including cancer, fibromyalgia and depression. Reiki is practiced in approximately 800 hospitals and clinics in the U.S. Learn all about Reiki and participate in a group session.

546-607 / 3 hrs **\$32.83** (62+ \$25.91)

43145	T 5:30–8:25p Oestreicher	Jan 21 WBC
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Holistic Healing

Learn techniques on how to heal naturally and treat your pain (without pills) by understanding the vibrational cause of your pain or illness. If you believe the mind controls the body, then this class is for you.

546-623 / 3 hrs **\$32.83** (62+ \$25.91)

43150	T 5:30–8:25p Oestreicher	Mar 25 WBC
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The topic was exactly what I needed to learn to feel safe traveling. The step by step instructions as well as the examples of how to protect ourselves and deter an attacker were so helpful!

– Self-Defense student

Meditation Training

Learn the benefits of meditation, how and when to meditate, focused attention and how to slow down and release your mind in this informative and relaxing class. Students will practice meditating and each individual will receive a customizable meditation based on their goals and energy scan.

546-602 / 3 hrs \$32.83 (62+ \$25.91)

43147	T 5:30–8:25p	Feb 25
	Oestreicher	WBC

Melt Your Stress Away

Slow down, calm your mind and melt the stress away. Learn how to end the mind chatter and overwhelming feelings by incorporating practical, natural and holistic methods to a new, fun, healthy and calmer lifestyle.

546-620 / 3 hrs \$32.83 (62+ \$25.91)

43146	T 5:30–8:25p	Feb 11
	Oestreicher	WBC



Stay connected with the latest information on Community Education classes!

facebook.com/moraineparkcommunity



Safety

Women's Self-Defense: Seven Moves

Adult female participants will learn easy and extremely effective self-defense tools they can use to escape from bigger and stronger opponents. Know what to do if someone grabs you from behind, tackles you down to the ground or assaults you with a weapon. No experience needed.

504-602 / 4 hrs \$32.83 (62+ \$25.91)

43487	T 5:30–9:25p	Mar 25
	Wenzel	FDC

43488	T 5:30–9:25p	May 20
	Wenzel	FDC

PERSONAL FINANCE AND LAW

Investing

Plan Well Retire Well—Social Security

Being well informed on how and when to file for Social Security benefits could now be more critical than ever. The government is providing less support and information to applicants. Before you apply, you need to know what your options are so you can make the best decisions regarding your current and future financial needs.

114-620 / 2 hrs \$18.92 (62+ \$15.46)

43175	M 6:15–8:10p	Feb 3
	Oldenburg	FDC

43176	M 6:15–8:10p	Apr 7
	Oldenburg	FDC

Understanding Medicare Expense

This course will assist you in gaining knowledge on managing health care expenses in retirement. We will cover topics such as when to sign up for Medicare, what Parts A, B, C, D cover and how to plan for health care expenses during retirement. Anyone retiring or planning to retire should attend this informative workshop.

114-611 / 2 hrs **\$18.92** (62+ \$15.46)

43139	M 4–5:55p Rausch	Feb 3 FDC
43140	M 4–5:55p Rausch	Mar 3 WBC
43141	M 4–5:55p Rausch	Apr 14 BDC

Personal Finance

Time Matters—Women’s Retirement

This educational program shares perspectives on financial concerns facing women who are getting ready for or have recently transitioned to retirement. It discusses retirement income strategies, including perspectives around Social Security, withdrawal and reliance rates. It also addresses how to prepare for the unexpected, including market and inflation risks and the rising costs of health care and long-term care.

114-615 / 2 hrs **\$18.92** (62+ \$15.46)

43289	T 6–7:55p McGauley	Mar 11 BDC
43290	R 6–7:55p McGauley	Apr 3 BDC

Probate Avoidance

After your death, your estate does not have to be subject to probate administration. This presentation is an overview of probate avoidance techniques in Wisconsin and includes setting up payable on death and transfer on death designations on accounts, compelling legal reasons for creating revocable living trusts and transferring your home or other real estate to avoid probate without the cost of establishing a revocable trust.

102-625 / 2 hrs **\$18.92** (62+ \$15.46)

43340	W 5:30–7:25p Endejan	Apr 16 FDC
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Protect Estate with Estate Plan

Outlines the documents required in a sound estate plan, creating your own will, different kinds of wills, the importance of power of attorney documents, when to include Marital Property Agreements in a Wisconsin estate plan and provisions that should be included in a will and in power of attorney documents (comparison of attorney-drafted versus statutory power of attorney form).

102-628 / 2 hrs **\$18.92** (62+ \$15.46)

43341	W 5:30–7:25p Endejan	May 7 FDC
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TRADES

Automotive



Basics of Automotive Maintenance

There are basic maintenance skills that all car owners should know. Join this class and learn how to: check tire air pressure and change a flat tire; jumpstart your car; check the oil and other fluid levels; change the spark plugs, battery, wiper blades and air filters and replace a headlight or tail light. This hands-on class will help you be a more educated consumer so you can protect your investment.

602-610 / 4 hrs **\$32.83** (62+ \$25.91)

43284	W 5–8:55p Doman	Feb 5 FDC
43285	W 5–8:55p Doman	Apr 2 FDC
43286	W 5–8:55p Doman	May 14 FDC

MOTORCYCLE/SCOOTER



These courses provide beginning or returning riders with hands-on experience in the basic skills of riding. Motorcycles are provided by MPTC. We also have two scooters available for each course. To reserve a scooter, select a class under the “Scooter” column.

Pre-Requisite: WisDOT Motorcycle Safety Foundation Basic Rider Course e-course.

Requirement: Students under 18 years of age must have a parent or legal guardian signed waiver.

Motorcycle and Scooter Rider Courses

816-405 / 12 hrs \$200.07 (62+ \$200.07)

Motorcycle / Scooter

43342		Apr 19–Apr 20
43343		Apr 26–Apr 27
43344		May 3–May 4
43346	43347	May 17–May 18
43345		May 31–Jun 1

*All: Saturday and Sunday, 8a–2:55p at FDC.

INSTRUCTOR PROFILES

Helen Schleicher

MOTORCYCLE PROGRAM COORDINATOR

Helen Schleicher has been riding motorcycles for over 25 years and became a motorcycle instructor 16 years ago, fulfilling a lifelong dream. Helen finds joy in helping students learn to ride safely in a positive and encouraging environment, and she finds it incredibly rewarding to see students’ progress from never having been on a bike to riding confidently with the knowledge they’ve gained from the course.

A key focus for Helen is supporting more women who want to join the motorcycling community. With women being a minority in the



world of motorcycle riders, she aims to break down barriers, inspire them to achieve their goals, and help them become skillful, confident riders.

As the Motorcycle Program Coordinator at Moraine Park, Helen enjoys overseeing a successful program that benefits all riders. She has implemented current, effective curriculum and helped acquire new motorcycles that accommodate a wide variety of riders.

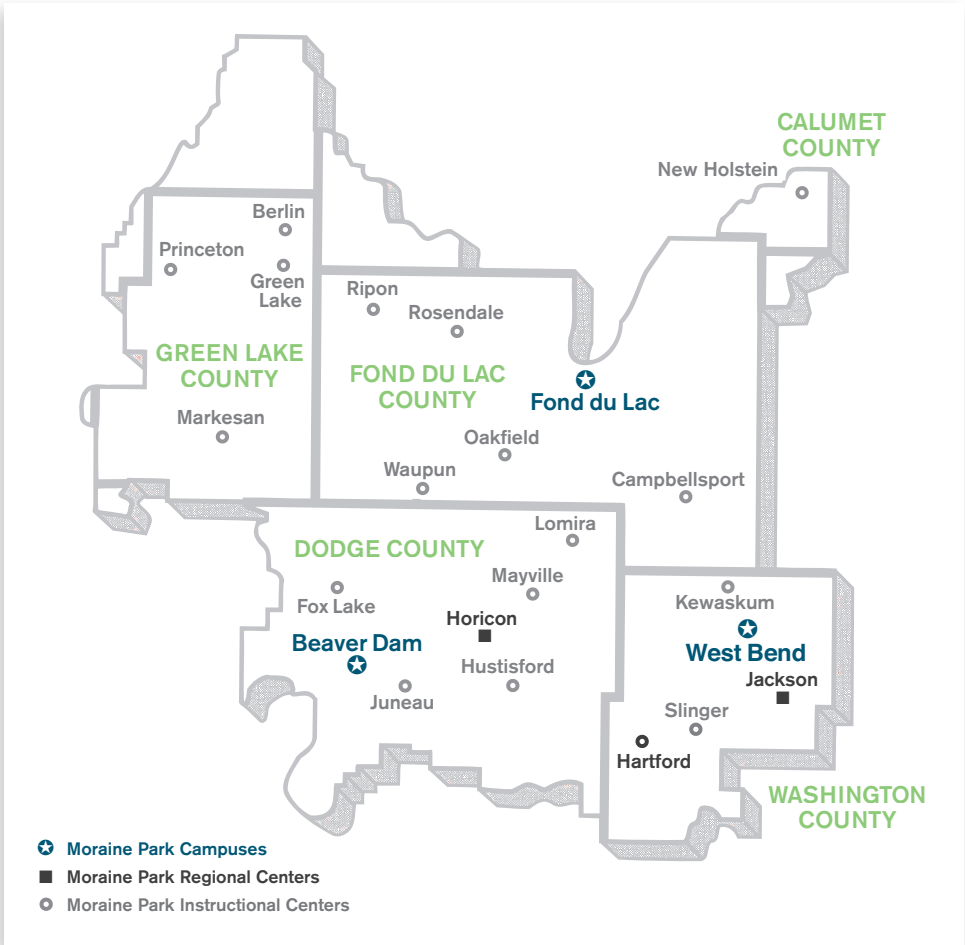


Barry Schleicher | MOTORCYCLE INSTRUCTOR

Barry Schleicher has been a Rider Coach for 12 years and has been teaching at Moraine Park for the past 3 years. His passion for motorcycles began at a young age when he received a mini bike as a Christmas gift. At 18, he purchased his first street motorcycle, but his parents required him to take a motorcycle safety course in order to keep it. That course instilled in him the importance of safe riding techniques, which he now enjoys passing on to his students.

See morainepark.edu/motorcycle for details.

Location Information



MPTC Campus Codes

BDC **Beaver Dam Campus**
700 Gould St.
Beaver Dam, WI 53916-1994

FDC **Fond du Lac Campus**
235 N. National Ave.
PO Box 1940
Fond du Lac, WI 54936-1940

WBC **West Bend Campus**
2151 N. Main St.
West Bend, WI 53090-1598

HRG **Horicon Regional Center**
1210 Wrucke Street
Horicon, WI 53032

JAC **Jackson Regional Center**
N173 W21150
Northwest Passage Way
Jackson, WI 53037-9387

Additional Locations

HHS **Hartford Union High School**
805 Cedar St.
Hartford, WI 53027

Moraine Park Technical College is accredited by the Higher Learning Commission, a regional accreditation agency recognized by the U.S. Department of Education. (hlcommission.org)



Registration Information

Three Ways to Register

New students must register through Student Services staff by phone, in-person or electronic registration form. Returning students can register online through myMPTC Student.

Note: Have the five-digit CRN # for your class available when you are ready to register. (See class information on opposite page.)

- **Phone:** 1-800-472-4554
- **Electronic Registration Form:** morainepark.edu/online-registration
- **In-Person:** Visit Student Services at any of the three campuses during Student Services Office Hours.

Student Services Hours

- Monday – Friday: 8 a.m.–4:30 p.m.
- Closed Fridays in June and July.

General Information

- Class schedules, tuition and fees are subject to change without notice and are not to be considered as contractual guarantees for any course.
- If a class is full, please request to be placed on a class waiting list. Waiting lists are compiled on a “first-come, first-served” basis. If openings occur, students on the class waiting list will be called sequentially. Students have 24 hours to respond or the next person on the waiting list will be called. Please inform Student Services if your contact information changes.
- Audit policy: Students may choose to audit undergraduate (UG) level courses to gain a general understanding of the subject matter. This request must be completed at the time of registration. Audited classes do not earn credit, and the standard tuition, fees, withdrawal policies apply.

Disability Resources

Disability Resources provides services and accommodations for students with documented disabilities at Moraine Park Technical College. Please call 920-924-3361 to request an appointment with an Accessibility Specialist or request an accommodation at morainepark-accommodate.symplicity.com/public_accommodation/.

Tuition and Fees

- The fees for each course in this schedule include tuition and classroom/lab material fees. (Out-of-state residents pay an additional \$74.75 per credit.)
- The fees do not include textbooks or other supplies (unless noted).
- Senior discounts are available for seniors 62 and over for most classes.
- Tuition and fee payments are due at time of registration.

Payment Methods

Pay online via:

- Electronic check from a checking or savings
- Credit or debit card (convenience fee may apply)

Go to our Guest Checkout:

commerce.cashnet.com/MORAINEGUEST

Or go to our website:

student.morainepark.edu > MaxPay

Pay in-person with cash or check:

Please visit Student Financial Services during regular business hours.

If you need to mail a check, please contact Student Financial Services at sfs@morainepark.edu or 920-924-3124 and we will gladly hold your registration for up to three days.

Payment or student account questions?

Contact us at 920-924-3124 or sfs@morainepark.edu.



Moraine Park Technical College takes pride in being an Affirmative Action/Equal Opportunity educator and employer. The College does not discriminate on the basis of race, color, ethnicity, national origin, sex, gender identity, disability, age, or any other class protected by law, in employment, admission or educational programs and activities. Moraine Park is dedicated to fostering a diverse, inclusive and equitable experience for students and within the working environment for employees.

Moraine Park Technical College inquiries regarding AA/EO and the College's non-discrimination policies can be directed to the Equal Opportunity Officers at MPTC, 235 N. National Ave., PO Box 1940, Fond du Lac, WI 54936-1940, 920-924-6355 or 920-924-3445. TTY/VP: Use Relay/VRS. For more information, visit morainepark.edu/nondiscrimination.

How to Read Class Information

QuickBooks Level 1

This is a brief introductory course that covers the basic concepts of QuickBooks. It also reviews fundamental accounting concepts. The key lesson features you will learn are managing QuickBooks files, working with customer and vendor transactions, banking with QuickBooks, planning and creating a new company and opening of balances and balance sheet reports.

Course #

101-408 / 12 hrs  \$99 (62+ \$59.34)

CRN #

30928 S 9a-12:55p
Didier Apr 7-Apr 21
WBC

Instructor

Location

Fees

Senior fee indicated in gray when a senior (62+) discount applies.

 = Textbook Required

 = Textbook Recommended

If a textbook is included in the tuition fee, that is noted under the class description.

Class Details

- Each class description includes the course number, course title, CRN number (used for registration), instructor, location, meeting day and time, start and end dates and fee.
- Meeting days are abbreviated in the course descriptions: M = Monday; T = Tuesday; W = Wednesday; R = Thursday; F = Friday; S = Saturday; and U = Sunday.
- The class meeting time or day may be blank if the class is offered online or in a self-paced instructional method.
- The VM and ONL class formats are indicated next to the course number. If no class format is listed, the class is taught using an in-person format.

Contact Information

Registration: 920-924-3207

MPTC Continuing Education
235 N. National Ave.
Fond du Lac, WI 54936

communityed@morainepark.edu

General Information: 920-929-2117

Instructional Methods

- **Traditional:** Classes meet at scheduled meeting dates and times at Moraine Park sites. Instruction is face-to-face.
- **ONL (Online):** Classes are offered via the Internet. A computer with Internet access is required. Ed2Go courses are instructor led, six-week courses starting monthly, unless noted as a tutorial. Tutorials are on-demand with no specific start date. To register, go to ed2go.com/mptc and search for the course title. UGotClass courses and certificates are instructor led, one to two months long and available on scheduled start dates. To register, go to bit.ly/UGCMPTC. Ed2Go and UGotClass classes do not transfer to credit or non-credit programs and are not eligible for financial aid at Moraine Park.
- **VM (Virtual Meeting):** A link to the class will be sent 24 hours prior to the start of the class. Participants will need internet access.



Postal Customer

Register now for Spring 2025.

Essential Oils page 17

Explore the benefits
of aromatherapy in
your everyday life with
this beginner course.



Call or visit one of our campuses today.

imagine
what's
next

MPTC LOCATIONS

Beaver Dam Campus
Fond du Lac Campus
West Bend Campus
Jackson Regional Center

More information: page 21