

Frequently Asked Questions – Petition Process

Associate Degree Nursing with Practical Nursing Exit program (10-543-1)

What is the “Petition Process?”

Students who are ready to begin the core (543-xxx) nursing courses inform the Nursing Program Dean, through a process known as “petitioning”, the semester before they desire to start these core courses. The petition process is competitive based on academic strength. To petition, the student must meet the requirements outlined on the Petition Form and submit a petition packet. Students create their petition packet by attaching requested documentation to the Petition Form.

How do students know that they are ready to petition?

In addition to meeting the petition process requirements, students will want to determine when the timing is best for them to begin the rigor of the core nursing courses. Planning is essential. If the student needs additional assistance with making this decision, the Nursing Academic Support Specialist, Anne Kallas at akallas@morainepark.edu, is available to help.

When should students petition?

Students decide when they are prepared to begin the core courses based on when petition requirements are met and what is best for them. Students petition the semester before they wish to begin core nursing courses. Petition packets will only be accepted during designated petition periods in September and March.

Where is additional information available about the process and how students begin?

Once accepted to Moraine Park Technical College, petition information can be accessed using myMPTC. Go to the Student tab, Programs & Courses channel and click on the Nursing Petition Process link found at the bottom of the page. If students have further questions, they may contact the Nursing Academic Support Specialist, Anne Kallas at akallas@morainepark.edu.

Are students able to defer starting the core nursing courses?

Deferring is not built into the petition process. Only students that are prepared to begin the core nursing courses should petition. If a student is selected to start core nursing courses and s/he chooses not to begin, his/her petition will be voided and s/he will be required to resubmit a new petition packet during one of the designated petition periods when ready to begin core classes.

What is the NLN Pre-Admission Exam?

The NLN Pre-Admission Exam provides a common basis for evaluating the academic ability of prospective ADN students. It does not replace the placement assessment needed for Admission to the college. The test has three sections: verbal ability, mathematics, and science. Testing is at a high school level. It is a 214-item, four-option, multiple choice exam available online. For more information please refer to the [NLN Pre-Admission Exam Fact Sheet](#).

Students ready to take the exam need to:

- register online at www.nlnonlinetesting.org
- submit exam fee directly to NLN



Testing is proctored and offered at various times at all three Moraine Park campus locations. Test results are provided to both the student and the school. If desired, a study guide can be accessed at the reserve section of each campus library or it may be purchased at www.jblearning.com or from any Moraine Park campus bookstore.

How will students be selected?

The petition process is competitive. The following criteria are considered in the selection of students:

- verification that all petition process requirements have been met
- academic strength (please note the NLN Pre-Admission exam is a heavily weighted factor for selection, therefore preparation is highly encouraged)

What does it mean to be selected as an alternate?

Due to a limited number of core nursing program openings each semester and the competitive nature of the petition process, not everyone who petitions is selected for an opening. Those that meet the petition process minimum requirements but are not selected for an opening, are selected as alternates. Alternates are on ‘stand-by’ mode and need to be prepared to begin core courses should an opening become available due to unforeseen complications experienced by a selected student. As there is no way of knowing if or when a core nursing program opening will become available, alternates have the important task of being prepared up until the time of semester start to begin core nursing courses. Alternates will always want to work closely with their advisor for academic planning.

How will students be notified whether or not they are selected?

Students will receive a letter from the Nursing Program Dean within 45 days of the petition deadline. Students are requested NOT to call to inquire about their selection status.

Are there additional requirements needed once students are selected?

Yes! Selected students, including alternates, must attend a mandatory, in-person Nursing Core Info/Registration session prior to the start of classes. Specific dates and times will be made available on the Student Acknowledgement Form and in the notification letter sent to students by the Nursing Program Dean. Students will need to meet health requirements, have current TB tests, current CPR, and acceptable criminal background checks in order to start core classes.