



## Principles of Management Certificate - Academic Planner

Certificate: 97-196-2

Campus: Beaver Dam; Fond du Lac; West Bend; Online

Curriculum for 2016-2017

12/1/2015

| ✓                                | T/G | Course |     | Title                             | Hours/ Week |     |       | Total Hours | Credits   | Prerequisites | Typically Offered |   |    | Comments |
|----------------------------------|-----|--------|-----|-----------------------------------|-------------|-----|-------|-------------|-----------|---------------|-------------------|---|----|----------|
|                                  |     | Subj   | Num |                                   | Lec         | Lab | Other |             |           |               | S                 | F | SP |          |
|                                  | T   | 196    | 164 | Personal Skills for the Workplace | 3           |     |       | 54          | 3         |               | x                 | x | x  |          |
|                                  | T   | 196    | 169 | Diversity and Change Management   | 3           |     |       | 54          | 3         |               | x                 | x | x  |          |
|                                  | T   | 196    | 189 | Team Building and Problem Solving | 3           |     |       | 54          | 3         |               | x                 | x | x  |          |
|                                  | T   | 196    | 190 | Leadership Development            | 3           |     |       | 54          | 3         |               | x                 | x | x  |          |
|                                  | T   | 196    | 191 | Supervision                       | 3           |     |       | 54          | 3         |               | x                 | x | x  |          |
| <b>Total Certificate Credits</b> |     |        |     |                                   |             |     |       |             | <b>15</b> |               |                   |   |    |          |

T/G: T - Technical Studies course; G - General Studies course

Semester Codes: S-Summer; F-Fall; SP-Spring

Curriculum and program acceptance requirements are subject to change.

For a complete list of course descriptions for this program, please consult the College Catalog at <http://www.morainepark.edu/MPTCCatalog>.