



## Medical Assistant - Academic Planner

**Technical Diploma: 31-509-1**  
**Campus: Beaver Dam; Fond du Lac**  
**Curriculum for 2016-2017**

12/1/2015

Program Advisor: \_\_\_\_\_

✓	T/G	Course		Hours / Week			Total		Prerequisites and/or Corequisites	Typically Offered			Comments	
		Subj	Num	Lec	Lab	Other	Hours	Credits		S	F	SP		
<b>Term 1:</b>										S	F	SP		
<b>New Program Students: Attend New Student Orientation and your Priority Registration Session</b>														
													Must register in a Student Success Center (SSC). FDL - 920-924-6383; BD - 920-887-4402; WB - 262-335-5783.	
													Basic Math Proficiency	
	G	501	101	3			54	3			x	x	x	
	G	501	107	1	2		54	2			x	x	x	
	T	509	101	1	2		54	2	Completion of 106-103 Keyboarding or test score; Completion of or concurrent enrollment in 501-107 Introduction to Healthcare Computing		x	x		Keyboarding pretest can be taken at any college library to determine placement
	T	509	102	2	2		72	3	Completion or concurrent enrollment in 501-101 Medical Terminology		x	x		
	T	509	303	2	2		72	2	Admission to Medical Assistant Program; Completion of or concurrent enrollment in 501-101 Medical Terminology; 509-102 Human Body in Health and Disease; Corequisite: 509-304 Medical Assistant Clinical Procedures 1			x		
	T	509	304	4	4		144	4	Admission to Medical Assistant Program; Completion of or concurrent enrollment in 501-101 Medical Terminology; 509-102 Human Body in Health and Disease; Corequisite: 509-303 Medical Assistant Laboratory Procedures 1			x		
		890	101	2			36	2			x	x	x	**Institutional Requirement
<b>Total 1st Term Credits</b>								<b>18</b>						

✓	Course			Title	Hours / Week			Total		Prerequisites and/or Corequisites	Typically Offered			Comments	
	T/G	Subj	Num		Lec	Lab	Other	Hours	Credits		S	F	SP		
<b>Term 2:</b>															
<b>Apply for Graduation when completing Term 2 registration.</b>															
	G	501	108	Pharmacology for Allied Health	2			36	2	Completion of or concurrent enrollment in 501-101 Medical Terminology; 509-102 Human Body in Health and Disease	x	x	x		
	T	509	107	Medical Office Insurance and Finance	1	2		54	2	Completion of or concurrent enrollment in 501-101 Medical Terminology; 501-107 Introduction to Healthcare Computing; 509-102 Human Body in Health and Disease				x x	
	T	509	109	Medical Law, Ethics and Professionalism	1	2		54	2					x x	
	T	509	305	Medical Assistant Laboratory Procedures 2	2	2		72	2	509-303 Medical Assistant Laboratory Procedures 1; 509-304 Medical Assistant Clinical Procedures 1; Completion or concurrent enrollment in 501-108 Pharmacology for Allied Health Corequisite: 509-306 Medical Assistant Clinical Procedures 2				x	
	T	509	306	Medical Assistant Clinical Procedures 2*	4	2		108	3	509-303 Medical Assistant Laboratory Procedures 1; 509-304 Medical Assistant Clinical Procedures 1 Completion of or concurrent enrollment in 501-108 Pharmacology for Allied Health; Corequisite: 509-305 Medical Assistant Laboratory Procedures 2				x	
	T	509	310	Medical Assistant Practicum			12	216	3	501-107 Introduction to Healthcare Computing 509-101 Medical Assistant Administrative Procedures; Completion of or concurrent enrollment in 509-305 Medical Assistant Lab Procedures 2; 509-306 Medical Assistant Clinical Procedures 2; 509-107 Medical Office Insurance and Finance; 509-109 Medical Law, Ethics and Professionalism				x x	Also requires: Healthcare Provider CPR & First Aid; health requirements; criminal background check
	G	801	136	English Composition 1	3			54	3		x	x	x		
<b>Total 2nd Term Credits</b>									<b>17</b>						
<b>Total Program Credits and Institutional Requirements</b>									<b>35</b>						
<b>**The credits for 890-101 College 101 are Institutional Requirements for graduation.</b>															
<b>*509-306 Medical Assistant Clinical Procedures 2 is the exit assessment graduation requirement for the program.</b>															
<b>509-310 Medical Assistant Practicum must be taken the last semester before graduation.</b>															

T/G: T - Technical Studies course; G - General Studies course

Semester Codes: S-Summer; F-Fall; SP-Spring

Curriculum and program acceptance requirements are subject to change.

If Student Success Center or General College courses (ie: 831-103 Introduction to College Writing, 838-105 Introduction to Reading and Study Skills, 834-109 Pre-Algebra) are required based on college placement; or if the student elects part-time enrollment, the time required to complete the program will increase.

For a complete list of course descriptions for this program, please consult the College Catalog at <http://www.morainepark.edu/MPTCCatalog>.