



## Medical Assistant - Academic Planner

**Technical Diploma: 31-509-1**  
**Campus: Beaver Dam; Fond du Lac**  
**Curriculum for 2010-2011**

11-13-2009 (Rev. 2/15/10, 4/13/10, 5/17/10)

Program Advisor: \_\_\_\_\_

Entrance Assessment Scores	ACT	Accuplacer
Assessment Areas		
English/Sentence Skills	16	76
Reading/Reading Comprehension	16	67
Math/Arithmetic	16	34

✓	T/G	Course		Title	Hours / Week			Total Hours	Credits	Prerequisites and/or Corequisites	Typically Offered			Comments
		Subj	Num		Lec	Lab	Other				S	F	SP	
<b>Institutional Requirements:</b>											<b>S</b>	<b>F</b>	<b>SP</b>	
		890	125	Student Success - take 1st term							x	x	x	
		890	130	Career Development - take 2nd term							x	x	x	
<b>Term 1:</b>											<b>S</b>	<b>F</b>	<b>SP</b>	
<b>New Program Students: Attend New Student Orientation and your Priority Registration Session</b>														
	G	501	101	Medical Terminology							x	x	x	
	G	501	107	Intro to Computing for Healthcare							x	x	x	
	G	501	108	Pharmacology for Allied Health							x	x	x	
	T	509	301	Medical Assistant Administrative Proced.								x	x	
	T	509	302	Human Body in Health and Disease								x	x	
	T	509	303	Medical Assistant Laboratory Procedures 1									x	
	T	509	304	Medical Assistant Clinical Procedures 1									x	
<b>Total 1st Term Credits</b>									<b>18</b>					

✓	T/G	Course		Title	Hours / Week			Total		Prerequisites and/or Corequisites	Typically Offered			Comments
		Subj	Num		Lec	Lab	Other	Hours	Credits		S	F	SP	
<b>Term 2:</b>											S	F	SP	
<b>Apply for Graduation</b>														
	T	509	305	Medical Assistant Laboratory Procedures 2	2	2		54	2	509-303 Medical Assistant Laboratory Procedures 1; 509-304 Medical Assistant Clinical Procedures 1; Completion of or concurrent enrollment in 509-306 Medical Assistant Clinical Procedures 2; 501-108 Pharmacology for Allied Health			x	
	T	509	306	Medical Assistant Clinical Procedures 2	4	2		108	3	509-303 Medical Assistant Laboratory Procedures 1; 509-304 Medical Assistant Clinical Procedures 1; Completion of or concurrent enrollment in 509-305 Medical Assistant Laboratory Procedures 2, 501-108 Pharmacology for allied Health			x	
	T	509	307	Medical Office Insurance & Finance	4			72	2	Completion or concurrent enrollment in 501-101 Medical Terminology; 501-107 Intro to Computing for Healthcare; 509-302 Human Body in Health and Disease.		x	x	
	T	509	309	Medical Law/Ethics/Professionalism	4			72	2			x	x	
	T	509	310	Medical Assistant Practicum		12		216	3	501-107 Intro to Computing for Healthcare; 509-301 Medical Assistant Administrative Procedures; Completion of or concurrent enrollment in 501-104 Prin. Of Customer Service in Healthcare; 509-305 Midical Assistant Lab Procedures 2; 509-306 Medical Assistant Clinical Procedures 2; 509-307 Medical Office Insurance and Finance; 509-309 Medical Law, Ethics and Professionalism; Healthcare Provider CPR & First Aid, proof of		x	x	
	G	801	195	Written Communication	3			54	3		x	x	x	
<b>Total 2nd Term Credits</b>									<b>15</b>					
<b>Total Program Credits</b>									<b>33</b>					
<b>An exit assessment is a graduation requirement for the program.</b>														
<b>Medical Assistant Practicum (509-310) must be taken the last semester before graduation. Students will need to complete Basic Math Proficiency.</b>														
T/G: T - Technical Studies course; G - General Studies course														
Semester Codes: S-Summer; F-Fall; SP-Spring														
Curriculum and program acceptance requirements are subject to change.														
If Student Success Center or General College courses (ie: 831-103 Intro to College Writing, 838-104 Intro to College Reading, 834-109 Pre-Algebra) are required based on college placement; or if the student elects part-time enrollment, the time required to complete the program will increase.														
For a complete list of course descriptions for this program, please consult the College Catalog at <a href="http://www.morainepark.edu/MPTCCatalog">http://www.morainepark.edu/MPTCCatalog</a> .														