



Student Services Center  
235 North National Ave.  
P.O Box 1940  
Fond du Lac, WI 54936-1940  
Phone (920) 924-3207  
Email- financialaid@morainepark.edu  
Fax- (920) 924-6392

## Student Loan Change Request Form

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Please indicate any changes you wish to make with regard to your Federal Direct Loan – subsidized and unsubsidized. Federal loans must be distributed equally over your term of enrollment.

If you have received your loan/refund check, and you wish to cancel or reduce your loan, the check must be returned to the Financial Aid Office before the loan cancellation/reduction request is processed.

\_\_\_\_ 1. **Cancel** approved loan amount(s) for the following semester(s):

Federal Direct Subsidized Loan \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

Federal Direct Unsubsidized Loan \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

\_\_\_\_ 2. **Reduce** my loan amount(s) for: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

Federal Direct Subsidized Loan From \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Federal Direct Unsubsidized Loan From \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Your signature on this Loan Change Request Form authorizes permission for this change. Your revised award indicating the change in your loan award amount and/or term award will be available on myMPTC. If a change cannot be done, the Financial Aid Office will notify you.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date