



2011-2012 Parents' Special Condition Review Form

Fill out Completely and Return to the Student Services Center

Name _____ Student ID # _____

Parents' Condition for Special Review: (must check at least one)

Have your parent(s) check all statements that are true for them, and fill in the information and provide the documentation requested:

_____ 1. A parent who earned money in 2010 (base year) has lost his or her job for at least 10 weeks.

The number of weeks in 2011 (current year) that parent has already been out of work.

_____ Weeks out of work _____ Date parent lost job

Provide documentation: Termination notice from employer

_____ Parent is eligible for unemployment.

_____ Parent is not eligible for unemployment.

Reason: _____

_____ 2. A parent who earned money in 2010 (base year) has not been able (for at least 10 weeks in 2011 (current year)) to earn money in his or her usual way as the result of a disability or natural disaster that happened in 2010 (base year) or 2011 (current year).

_____ Disability

Provide documentation: Physician certification of disability

_____ Parent is eligible for workers' compensation or insurance benefits.

_____ Parent is not eligible for workers' compensation or insurance.

_____ Natural disaster

The number of weeks so far in 2011 (current year) that parent has been unable to earn money in the usual way because of disability or disaster.

_____ Weeks _____ Date of disability or natural disaster

_____ 3. A parent who received unemployment compensation or some other untaxed income or benefit in 2010 (base year) has now completely lost that income or benefit for at least 10 weeks in 2011 (current year). The income or benefit must be from a public or private agency, from a company, or from a person because of a court order.

Source of lost income or benefits _____

The number of weeks so far in current year that parent has not received the income or benefit.

_____ Weeks _____ Date income or benefits ceased

Reason: _____

_____ 4. Parents have been separated or divorced.

_____ Date of your separation or divorce

Provide documentation: Separation Order/Agreement, Divorce Decree

_____ 5. A parent has died.

_____ Date of parent's death

Provide documentation: Death Certificate, court appointment as legal guardian (if applicable)

Additional Dependent Support (if applicable):

Name	Age

Parent's Information:

Indicate the total number of people that you will support in 2011-2012. Include yourself, your spouse and your dependent children. If you are divorced, separated or widowed, don't include your spouse. Include all dependents that now live with you and get more than half of their support from you.

_____ Number of family members in 2011-2012

Indicate the number of family members who will be in college at least half-time. Include yourself and others included in the number of people that you will support above.

_____ Number in college in 2011-2012

Parent's Income:

List All Sources of Earned Income:

List All Employer's Names	List Amount of Income From Source

Documentation: Provide a copy of your signed 2010 Federal Tax form.

List All Sources of Unearned Income or Benefits: (include unemployment compensation, dividends, capital gains, earned income credits, TANF, Child Support, Social Security, disability, etc.)

Source	Total Income/Benefit

Documentation: Provide 1099 or statements from all sources of income or benefits for 2010 for each source listed above.

I hereby certify that all 2010 income has been reported in this statement and all projected income has been estimated to the best of my knowledge. I understand that if I purposely give false or misleading information on this statement for Federal Aid determination, I may be subject to a \$10,000 fine, a prison sentence or both.

Certification: All of the information on this form is true and complete to the best of my knowledge, and I have provided the documentation requested.

Signature of Parent _____ Date _____

No reviews will be made without the requested documentation.

Please help us help you! Be organized and attach complete copies of all required documentation. Additional information may be requested once received. The average response time is four weeks. If we are able to make a change, you will receive a revised Student Aid Report (SAR) from FAFSA. The Financial Aid Office will then revise your award. You will receive notification if we are unable to process this request.

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